



ISEI OPERATING PRINCIPLES AND PROCEDURES

The International Society on Early Intervention (ISEI) is supported and administered through a University Center for Excellence in Developmental Disabilities Education, Research, and Service (UCEDD). UCEDDs are funded by the U.S. government and awarded to a university grantee. The ISEI was founded by Michael Gurlalnick, PhD, (chair) and administered by the University of Washington UCEDD. The transfer of the administration of the ISEI was made in 2022 to the University of Connecticut UCEDD and Mary Beth Bruder, PhD (chair).

As ISEI is grant funded, it follows general principles and guidelines consistent with funding agency requirements. No Charter is permitted as that would supersede grant requirements and funding agency oversight.

The following principles and procedures were established when ISEI was founded and reflect the administrative and funding support provided to ISEI by the sponsoring UCEDD.

Membership

1. ISEI is a professional organization composed of INDIVIDUAL members. Most ISEI members are also active in other professional organizations. ISEI principles and procedures are followed by individual members for all ISEI sponsored and organized activities.
2. ISEI is open for membership to any professional or parent in Early Intervention.

Coordinating Committee

3. The ISEI Coordinating Committee (CC) is a volunteer group of professionals representing different countries or regions across the world. The CC is appointed by the ISEI Chair to provide advice and assistance on the activities of ISEI. The ISEI CC is not a Board of Directors, but a critical advisory board supporting activities of the grant as determined and administered by the ISEI Chair.
4. The ISEI Chair will appoint all CC members. Should a CC member become inactive or violate ISEI Principles and Guidelines, the Chair can replace that member.
5. CC members can move to Emeritus status if they choose. The ISEI Chair will define their roles, convene Emeritus member meetings, and seek advice as needed.

Fiscal Policies

6. No dues are required or anticipated from the ISEI membership
7. All ISEI conferences, workshops, seminars and related activities or events are organized through the voluntary efforts of ISEI members and other contributing professionals. Travel reimbursement, honoraria, and related expenses are not provided to volunteers supporting ISEI activities.
8. Registration fees for ISEI activities or events are allowed and designed only to support ISEI activity infrastructure (e.g., space, technical support, conference materials, etc.).
9. Any funds from registration fees or through contributions obtained from funding agencies or community organizations that exceed an ISEI activity or event expenses will be used to support students, young professionals, or practitioners who require support to attend ISEI activities or events. Excess funds may also be used to reduce costs for future ISEI conferences, activities or events.